



**MONTGOMERY**  
FOUNDED 1780

Town of Montgomery - P.O. Box 356  
Montgomery Center, VT 05471  
802-326-4719  
www.montgomeryvt.us

REGULAR MEETING OF THE  
SELECTBOARD & WATER COMMISSION  
Temporary Town Office (86 Mountain Road)  
Monday, February 20<sup>th</sup> 2017, 6:30pm  
Unapproved

Selectboard members present: Charlie Hancock-chair, Scott Perry-vice chair, Mark Brouillette (arrived 6:41pm), Colin Sorenson (via conference call)

Visitors: Lynn Locher, Sue Wilson, Pat Farmer

Clerk: Elizabeth Reighley

Charlie called the meeting to order at 6:38pm

**1. Review and make any changes to the agenda.** Add item *3d Hazardous Household Waste (NWSWD)* under Public Works. Add *Phinneas Swann liquor license* under new business.

**2. Review/approve minutes of the February 6<sup>th</sup> meeting.** Scott motioned to approve the minutes as written seconded by Mark. Motioned passed by roll call vote Charlie-yea, Mark-yea, Scott-yea, Colin-abstained

**3. Public Works**

**a. Roads and Bridges**

**Grants: Status Updates:** Carry over

*Amended Paving Grant*

*Structures Grant for Route 58*

*Better Back Roads Bridge and Culvert Grant*

*USFS Culvert Grant for AOP design*

**Longley Bridge Update/ Road Easement.** Mark will be in touch with the Longley's to discuss road access and potential easement.

**Fuller Bridge Repairs.** Carry over

**Brady Road.** Carry over

**Insurance for Covered Bridges.** Carry over

**b. Buildings and Grounds**

**Generators.** The servicing for the generators has been scheduled for March 1<sup>st</sup>

**VEC Power Monitoring at PSB.** Carry over

**c. Costs for Fuel.** Michael has been in contact with two out of the three companies that were sent

letters to discuss fuel costs and other related questions in order to put together quotes for the town.

**d. Northwest Solid Waste.** Charlie noted that Northwest Solid Waste District is holding a hazardous household material collection day at the town garage on August 5<sup>th</sup>.

#### **4. Visitors (7:00pm)**

**Flood anniversary event(s).** Sue Wilson and Lynn Locher presented the board with a group effort idea to put on a weekend of activities within the town, with the various department heads co-hosting, in order to honor the 20<sup>th</sup> anniversary of the 1997 flood. The anniversary occurs on the weekend of July 15<sup>th</sup> of this year and they are looking to form a committee which would put on various open houses, potlucks, round table discussions, and exhibits of video footage from the flood. All proceeds would go to the departments putting on the weekend event to help pay for overhead costs. In addition to putting ads in the paper and potentially a banner in town Sue and Lynn also suggested if any residents have old photos that they are willing to bring out to share on display that they may bring them to the town offices.

**5. Water Commission Issues.** Board discussed the invoices for the water plant; they would like to see an updated summary from Greens Ace since allowing Kirk access to purchase on the town account. Mark did confirm one of the larger recent purchases was due to a leak that needed repair and had already approved this. The board discussed the need to draft the letter regarding the rate increase to go in with the next round of water bills. It must be ready for review by March 6<sup>th</sup>, Scott volunteered to draft the letter and bring it back to the board for review. The board will also set up their annual meeting with SOS at the water plant sometime in April.

**6. Emergency Management: Hazard Mitigation Plan progress report (draft review).** Charlie presented the draft of the Hazard Mitigation Plan asking members to review the report and focus on any action items that need changes made or certain items that should be priority based on the towns need. Mark indicated that the plan appears to be an accurate reflection of his discussions with Shaun Coleman from the Road Commissioners' perspective. Charlie noted there is minor editing that will take place regarding names, titles, etc... Colin will setup a meeting with Greg Lucas to go over any last minute substantive changes. Mark will touch base with Michael to go over road related items.

#### **7. Town Office Needs; Main Street Office Repairs; Next Steps**

**a. Action on Server Quote for Town Office.** The quote from RCIS came in regarding server upgrades for the town offices, including firewall/backup options, which altogether would cost roughly \$8500.00. The board reviewed the quote, which would need to be updated to include the exact costs/services needed for the town to pursue as well as answer any additional questions they may have. Scott motioned to move forward with working with RCIS to do office/network updates in an amount not to exceed \$10,000 and obtain the updated quote prior to town meeting, this was seconded by Mark, and passed by a roll call vote of Charlie-yea, Mark-yea, Scott-yea, Colin-nay. Charlie has also sent the schematic of the old town office to the facilities director for the USPS proposal. The quote from Freeman French & Freeman came back at \$8000.00 this feasibility study includes looking at not only the cost of building an addition but also the cost of a standalone building. The quote from Cross Engineering, which would just include looking into an addition, came in at \$6,900.00. Discussion took place.

**8. Town Meeting Preparations.** The 2016 town report is complete the copies have been picked up and are now available. Charlie will work on getting the warning for town meeting ready for posting as well as putting an ad in the paper. The information meetings will be warned for the Thursday and Saturday before town meeting day on March 7<sup>th</sup>. Charlie will reach out to Brent to discuss setting up PA systems.

#### **9. Old Business**

**a. Stanion Court Case Status.** Carry over

**10. New Business**

**a. Overweight Truck Permits:** None

**b. Liquor/Tobacco Licenses:** Scott motioned to approve and sign the liquor license for Phinneas Swann/Darlyn Inc., seconded by Mark and passed unanimously.

**11. Open Mail / Sign Orders / Administrative Matters.** The board reviewed the paperwork for the contracts with Richford and St Albans for ambulance/dispatch services. Colin motioned to authorize Kevin Scheffler, EMT Director, to sign and send in, seconded by Mark and passed unanimously.

All orders were signed at this time and mail reviewed.

Scott motioned to end the meeting, seconded by Mark, and the board adjourned at 7:42pm

Respectfully submitted,

Elizabeth Reighley